

SOCIETY OF MANUFACTURING ENGINEERS
Ann Arbor Chapter #079
Executive Committee Meeting Minutes
November 6, 2007 Approved

Attendance: * Indicates attendance.

* Ed Abbott	Member, Chapter 079	edabbott1940@yahoo.com
* Jim Beavers	Past Chairman, Events & Awards	beaversjim@aol.com
Robert (Rob) Butts	Certification Chair	rbutts2@visteon.com
* Jim Eubank	Chair-Elect	jgeubie@yahoo.com
Mitchell Goodkin	Member, Chap 079	mgoodkin@umich.edu
* Bob Heller	Past Chairman, Special Activities	bheller@lectronics.net
* Nigel Holmes	Secretary	nigel.holmes@federalmogul.com
* Leo Koziol	Treasurer	lkoziol@comcast.net
		lkoziol@arrow.com
* Matthew Maj	Vice Chair	Mmmaj1227@yahoo.com
Dave Steele	Membership Consultant, SME HQ	Dave.H.Steele@saint-gobain.com
* Sandy Stewart	Chair	sstewar3@myway.com
* Cindy Veenstra	New member	cpveenst@umich.edu
* Doug Veenstra	New member	

Call to order:

Sandy Stewart called the meeting to order at 6:30 pm.
Nigel Holmes recorded the meeting minutes.

Secretary's Report:

The Minutes for October were unavailable owing to a computer crash.

Treasurer's Report:

- ◆ \$6,232.31 is the checking account balance as of November 5th, 2007. This includes a retention bonus of \$272 received from SME Headquarters.

Vice-Chair's Report:

- ◆ No report.

Committee Reports:

- ◆ Certification: No report.
- ◆ Bulletin: Switching to gmail has made issuing the bulletin easier. Sandy maintains a check on the old Yahoo address for any incoming emails.
- ◆ Special Events: The Christmas Party and Officer Installation will take place on December 5th. Dave Steele and his wife are organizing the games. The head count is currently at 20. Bob H proposed we spend \$75 on a gift certificate door prize (suggestion being a voucher for dinner at the North Point restaurant. Motion was carried. It was agreed that members of the Executive Committee will have their meal covered by the Chapter. Jim E will talk to Gene Nelson about whether he could perform the installation.
- ◆ Award Committee: No report.
- ◆ Membership – 4 new members. Bob H suggested that new members be recognized in the bulletin (copying the approach from Chapter 69).

Meeting Management:

- ◆ November 15th – NuStep tour, Executive Committee election. Nigel to send Jim B a headcount by 11/12.
- ◆ December 5th – Christmas party and officer installation
- ◆ Jan 17 – Unimerco (cutting tool manufacturing)
- ◆ Feb 21 – Gestamp Hardtech – Matt M to confirm.

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- ◆ March – May are open
- ◆ June – family event – suggestion is a Lugnuts game in Lansing.

Other Committee Reports:

- ◆ ***Constitution and Bylaws:*** Bob H provided a summary of the simplification process underway. Ed A noted that the Bylaws are intended as guidance for the Chapters, rather than law.
- ◆ ***Student Chapters:*** Nigel has forwarded the Bulletin to the contacts at EMU and UoM as a personalized invitation to the November meeting.

Old Business:

- ◆ ***Christmas party:***

New Business:

- ◆ ***Executive Committee Nominees:*** Elections to be held at the November 15th meeting. Doug W offered to stand as Secretary in the absence of any other volunteers.
- ◆ ***Audit Committee:*** Leo, Bob H and Ed.
- ◆ ***Advertising:*** Jim B has arranged an ad from Nachi America, to run for 12 months on the web site.

Next Executive Committee Meeting:

- ◆ The next meeting will be held at 6.30 p.m. on Tuesday, January 8th, 2008 at Saline Lectronics, Saline, MI.

Adjournment:

Motion to adjourn was made by Nigel Holmes and seconded by Matt M.
Meeting was adjourned at 7:47 pm.