

JOB METHODS TRAINING

Sample ATTENDANCE ROLL

TRAINING WITHIN INDUSTRY BRANCH		ATTENDANCE RECORD	
Company Name		Plant Address	
Scheduled By		Room Location	
Trainees' Full Names		Subject of Demonstration	
		Month Dates*	
		Certif. Award	
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

Company Representative _____ Trainer _____ Date _____

*V-Present A-Absent
D-Demonstration

Use REVERSE side of card for additional names.