

September 20, 1944

MEMORANDUM

TO: Mr. George M. Kirk, #19 - Denver
FROM: C. R. Dooley
SUBJECT: TWI In Maintenance Departments

Sometime ago you requested information on the above subject. Attached you will find copy of a memorandum from our Cleveland Office and the attachments referred to therein. I especially call your attention to the Cleveland statement to the effect that they are not submitting these breakdowns as ideal breakdowns, but merely to illustrate the use made by Ohio Public Service Company in transformer maintenance work.

Attachment
CNC:gk

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WAR MANPOWER COMMISSION

513 Union Commerce Bldg.
Cleveland 14, Ohio
Sept. 15, 1944

MEMORANDUM

TO: C. R. Dooley

FROM: Oscar Grothe, per L. O. Mellen - #12

SUBJECT: TWI In Maintenance Departments

You wrote us on July 20 asking for beneficial results or evidence of the use of TWI programs in maintenance departments. We have not been able to get very much information but are passing along what we have.

Following is a report from our Mr. F. S. Hale on the Erie Railroad:
Mr. Hugh McAllister of Erie Railroad states that more JM proposals and improvements have come in from their maintenance department than any other department. They are using JI and JR in maintenance and getting good results.

All shop apprentices on maintenance are being given JI, JM, and JR before graduation, the theory being that they will have supervisory training plus shop training and are potential supervisors. This year they expect to give the three programs to all their maintenance employees.

The foremen are using the TWI programs and are passing it on to their men.

Mr. H. E. Doner reports as follows:

The Air-Maze Corporation of Cleveland - manufacturers of air filter units. By moving a welding machine some thirty-five feet, will increase production on this welding machine by 10% and make the job much easier and safer for the welder.

Attached you will find breakdown sheets on various transformer maintenance jobs as made out by the Ohio Public Service Company. We send you this to let you know that companies are using our services in maintenance and they say that this job breakdown has been very helpful to them. We believe that these breakdowns are too long and there is considerable evidence of misunderstanding between key points and steps. Our JI man covering the Sandusky territory, where these were developed, has been directed to follow through and check on this matter. At any rate, these breakdowns show that they are trying. They found it to be a fact that the breakdowns are better than nothing. With this as a start we will get them on the right basis.

T-8/9

July 20, 1944

MEMORANDUM

TO: Mr. Arthur Myer, #5 - Newark
FROM: C. P. Deoley

We have had a request for specific instances of beneficial results in plants or mines successfully using J.I.T. in their Maintenance Departments. This applies to either mechanical or electrical maintenance.

I wonder if, without too much trouble, you and some of the members of your staff who are pretty familiar with certain mines or factories could give us any information of this kind. I don't want this to take a lot of your time, but perhaps a few questions to some of your staff members followed, maybe, by a few telephone calls by you or them might develop what we are looking for. The alleged objections of the maintenance men are based on the fact that they claim every job under their supervision is different from every other job. Of course you and I know that J.I. applies in maintenance as well as any other department, but any specific examples which can be used to prove it will be greatly appreciated.

CNC:smh

[Handwritten notes and signatures]
11-6-44
11-11-44
C.P.D.