



Chairman
Joseph Sabol
Chair-Elect
Bulletin Editor
Jim Travers
Treasurer
Certification 2007
Ronald Gorman
Secretary
**John W.
Edwards**
Webpage
Tom Gentry

Society of Manufacturing Engineers

Hampton Roads Chapter 217



Planning Meeting – 13 March 2008

Members Present:

B. Badgett	J. Edwards	R. Gorman
T. Gentry	J. Healy	M. Howell
J. Sabol	R. Sperle	J. Travers

February Minutes:

- Chapter 217 will publish meeting minutes online
- Secretary needs to pay attention to what goes into the minutes
- February minutes approved as amended

Community College

- TCC has a speaker program that is successful
- SME should piggy-back on that running program

Treasurer's report approved as read.

Reports to Headquarters:

- All paperwork is complete for now
- Headquarters reimburses the Chapter a portion of dues paid based on retention

Sumitomo Presentation:

- J. Travers presented information about Sumitomo Drive Industries

Offsite Meetings:

- Stihl Tour – No contact
- Howmett – Planning for a tour in the April time frame. They can take about 20 people maximum at a time. They prefer an afternoon tour. We'll work this on a first come first serve basis
- Cannon – No contact
- Siemens VDO – Waiting for new management to settle out
- New Offsite Ideas
 - Empire
 - Annhauser Busch

Student Night

- We have commitments from 3 groups – one from NSU and two from ODU
- 09 April 2008 is too soon. We will explore later dates
- Student Night will be at the Knights of Columbus Hall in Newport News
- First 20 Member RSVPs will eat free
 - Guests will pay normal admission

ASM Invite

- SME sent a letter to ASM indicating that we would forward the invite to members, but not participate as a member society for the Mariner's Museum tour

Newsletter

- Members should submit reports of events to webmaster for publication
- Local manufactures can post pictures of applicable projects on the website
- Companies can provide URLs for links to their websites
- A Chapter goal is to build up website
- We want to include logo/link on the webpage for companies

Vendor Picnic

- Vendor picnic should help the Chapter grow
- This should be a simple picnic with vendors hosting booths
- Should we open the picnic to middle and high school students?
 - The picnic will expose students to engineering and manufacturing
 - By including students the Chapter will build relationships with public school systems
- Committee Chairs – we need Chairs for the following positions
 - Students – R. Gorman
 - Vendors – J. Travers
 - Public Relations – T. Gentry
 - Food and Facilities – J. Sabol and J. Healy
 - Proposed chairmen should think about the commitment and return with an answer during the April meeting

Next Meeting will be 10 April 2008